



Position title: Board Member

Position type: Volunteer

Description:

The ISD 88 Foundation is about *leaving a legacy for learning*. The Foundation will leave this legacy through a permanent endowment. The income from the endowment will provide for innovative grants to the New Ulm Public Schools into perpetuity.

The Foundation is an independent, non-profit 501 (c) (3) education foundation founded by community members, parents and education professionals of New Ulm. Our mission is to enhance education in ISD 88 while creating partnerships between our school, our communities, and alumni. Since the Foundation's inception in 2012, the Foundation has raised over \$250,000 for a permanent endowment and funded Kindergarten Listening Centers, and new innovative STEM programming for the 5-6th grade science curriculum called "Destination Imagination".

The Board of Directors is the governing body of the ISD 88 Foundation. The Directors set the policies that outline how the Foundation will operate so that it achieves its mission and goals according to the established Articles of Incorporation and the Bylaws. The Board of Directors is legally and ethically responsible for the activities of the ISD 88 Foundation. The Directors set the direction, long range plans, and annual goals.

Directors are nominated and elected to *three-year renewable terms*. Directors should be willing to attend regular meetings scheduled from August to June on the first Monday of the month from 11:30-12:30pm. As the Board is volunteer driven, much of its work is done through committees. The committees include both Board and non-board members with expertise and connections in the community/schools. Committee work and schedules are set by members to ensure work action plans are accomplished.

Board of Director Selection Process:

1. Applicant will complete a board/volunteer application found on our website (isd88foundation.org)
2. Executive Committee will act as nominating committee at this time. They will review and discuss nominations and invite them to the next board meeting.
3. Board will be notified of nomination and a copy of the application will be supplied to full board.
4. Board applicant will attend a board meeting as a guest.
5. At the following meeting, the full board will discuss and vote if an invitation should be extended to the applicant to become a board member.

Responsibilities:

- ✓ ***Represent and advocate on behalf of the ISD 88 Foundation's mission/purpose.***
 - Understand, follow and help strengthen the Foundation's mission, policies, programs and services.
 - Enhance Foundation's public standing -- participate in community/ISD 88 activities and act as a representative of the ISD 88 Foundation, regularly communicating the work and value of the Foundation across the community.
 - Gather opinions from within the community, other organizations, and education professionals to enhance the Foundation's programs and initiatives.
- ✓ ***Actively serve on the Board and at least one of the ISD 88 Foundation committees (executive, finance, fundraising, grants, marketing, alumni and events) to provide expertise and oversight.***
 - Attend all board and committee meetings and functions, such as special events.
 - Review agenda and supporting material prior to board and committee meetings.
- ✓ ***Assist in raising funds for the Endowment and special projects.***
 - Support fundraising events and assist in securing additional donations and resources for the organization.
 - Assist in developing action goals, and the planning and implementation of activities leading to an increase in funds that can be used towards achieving our mission.
 - Assist in identifying and soliciting contributions from individuals and/or foundations to help further Foundation's mission.
 - Make a contribution to the Endowment that is meaningful based on each individual's financial situation.
- ✓ ***Ensure that the ISD 88 Foundation meets its fiduciary responsibilities.***
 - Ensure appropriate resource allocation
 - Approve budgets
 - Annually review the financial policies, procedures, and internal controls
 - Ensure accountability for the funds received and disbursed by the Foundation.
 - Ensure ethical accountability
 - Comply with conflict of interest and confidentiality policies.
- ✓ ***Ensure effective strategic planning and implementation.***
- ✓ ***Communicate, on an ongoing basis, information necessary for effective governance.***

✓ *Be creative, offer ideas and develop new ways to inspire others to get involved with the ISD 88 Foundation.*

Board of Director Agreement:

I, _____, agree to actively support the mission/vision and work for the ISD 88 Foundation (Foundation) and its members. I am committed to supporting the students of New Ulm Public Schools, will help strengthen the Foundation and will assist in developing important relationships and new avenues of funding. I am willing to help secure resources for the ISD 88 Foundation. I intend to be an active Board Member for my entire three year term.

Print Name: _____

Signed: _____ Date: _____

Thank you for your commitment to the ISD 88 Foundation to enhance education in New Ulm Public Schools.